BEAUCHAMP COLLEGE

Lionheart Educational Trust

Beauchamp College

Admissions Policy 2023-24

Review period
Annual

Next review due

September 23

Beauchamp College is a publicly funded, coeducational, non-denominational, non-selective secondary college.

Responsibility for the admission of students rests with the Lionheart Educational Trust. The administration of applications to the college is undertaken by Leicestershire Local Authority.

All applications for places at the college will be considered in line with the arrangements set out below.

Admissions to Year 7 – Entry in September 2023

The Beauchamp College's admissions limit (PAN) will be 300 places to Year 7.

Should the number of pupil applications exceed our admission number, then places will be allocated in accordance with the oversubscription criteria.

Applications

Applications are made to the Local Authority in which you reside, through their on-line admission process. If your application is received after the closing date (normally 31st October in the academic year before transfer) your application will be viewed as late.

When Leicestershire Local Authority considers that applications are received late for a good reason, e.g. when a single parent has been hospitalised, or a family are returning from abroad, these will be considered along with the applications received before the closing date of 31st October, providing documentary evidence of the reason for lateness is also received and it is no later than the end of January.

The Local Authority may request information from you relating to verification of your application for a secondary school place. False information, or omission of material information may result in disqualification, or the loss of a place after it has been offered.

Decisions informing applicants of the outcome of their application will be sent out by the Local Authority on National Offer Day in early March. Parents/carers will then be required to accept or decline the place.

Appeal Procedure

Parents/carers who are unsuccessful will be given the opportunity to appeal against the decision to an Independent Appeal Panel set up in accordance to the statutory provisions in force at the time. Appeals for Beauchamp College are led by Leicestershire Local Authority. The decision of the appeal panel is binding to all parties. Full details of the appeals procedure will be sent to parents/carers with the decision letter on National Offer Day.

Waiting List

In addition to the right to appeal, unsuccessful applicants will automatically be placed on a waiting list, determined in accordance with the over-subscription criteria. Vacancies arising between the acceptance deadline and 31st December of the year of entry will be offered according to the order on the waiting list. The waiting list will be re-ranked in accordance with the oversubscription criteria every time another pupil is added to the list.

Children with Education Health Care Plans

All children with an EHCP which names Beauchamp College will be offered a place, provided that we feel we can successfully meet the child's needs.

Chronological Age Admission

The vast majority of children are educated in the year group determined by their date of birth. Paragraph 2.18 of the School Admissions Code does, however, allow parents to request that their child is educated outside of their normal age group; for example, if their child is gifted or talented or has experienced problems such as ill health. If a parent / carer wishes to request that their child is admitted out of year group they should submit their request to Beauchamp College along with their reasons. Parents are encouraged to do this ahead of the relevant closing date for applications.

Parents may also wish to submit other information in support of their request; for example, from professionals who have worked with their child. Each request for a child to be admitted out of year group will be looked at on an individual basis with all available information considered. Any decision taken will be on the basis of what is in the child's best interests. Decisions as to whether or not a child is educated out of year group will be taken by the admission authority.

Parents will be notified once a decision is reached along with the reasons for the decision.

Over-subscription Criteria

1. Children applying who are looked after and those children who are previously looked after. 'A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school.'

2. Children who attend a named Learning Partner Primary School for entry to Year 7 (See note i).

3. Children who have attended a named feeder Primary School for entry to Year 7 (see note ii).

4. Children who will have siblings in the college at the time when they will be admitted to the college (see note iii).

5. Children who live in the catchment area (see note iv).

6. Children who are sons/daughters of current Beauchamp College staff who have worked at the college for at least 2 years at the time of application (see note v).

7. Children living nearest to the college measured in a straight-line distance (home to school front gate, see note vi).

Notes

i. The pupil must be enrolled at the Learning Partner Primary School at the date of application:

Named Learning Partner Primary Schools:

Brocks Hill Primary School
Brookside Primary School
Fernvale Primary School
Glenmere Primary School and Langmoor Primary School: Named partners of OWLS Academy Trust
Houghton Church of England Primary School
Launde Primary School
St Lukes Church of England Primary School
Woodland Grange Primary School

ii. For criterion 3 above, the child must be enrolled at the Feeder Primary School at the date of application.

Named Feeder Primary Schools:

Avenue Primary School
Overdale Primary School
St Cuthbert's Church of England Primary School
St John's Church of England Primary School

iii. 'Siblings' means two or more children who have at least one parent in common and who reside in the same home as one another. Where a child has been legally adopted, he or she will be regarded as the sibling of any other children with the same legal guardian, all of whom reside in the same household.

iv. The child's place of residence will be taken from the address first included on the application form, and where the child is resident for most of the college week. In line with best practice, the school will accept 50:50 living arrangements between their parents/carers.

v. Beauchamp staff includes all teaching and associate staff employed for at least 2 years at the time of application.

vi. For criterion 7 above, measurement of distance is in a straight line from the centre point of the property to the college's main designated front gate, using a computerised

mapping system (Routefinder). Where there is equal distance then lots will be drawn supervised by an independent officer.

Tiebreaker

In the case of two or more applications within a category that cannot be separated by the over subscription criteria outlined above, a combination of criteria will be used, e.g. siblings in catchment would be prioritised over siblings who were the child of a member of staff and so on. Where it is still not possible to determine to whom the place will be allocated using the final criteria of distance, random allocation will be used as the final decider.

Other admissions (in-year admissions)

Applications for vacancies that arise outside the normal annual admission round for Year 7 (2023-4) will be considered at any time during the year. Information and application is through Leicestershire Local Authority. Where there is more than one application for a vacant place, the offer of a place will be determined in accordance with the over-subscription criteria list.